

**Committee/Board Name and Date of Meeting:**  
Overview and Scrutiny Committee

**Meeting Date:**  
29 July 2021

**Report Title**  
OSC Action Register Update

**Is the paper exempt from the press and public?** No

**Purpose of this report:** Monitoring/Assurance

**Funding Stream:** Not applicable

**Is this a Key Decision?** No

**Has it been included on the Forward Plan?**  
Not a Key Decision

**Director Approving Submission of the Report:**  
Ruth Adams, Deputy Chief Executive

**Report Author(s):**  
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**Executive Summary:**  
This report will provide OSC Members with an update on the actions agreed at previous Overview and Scrutiny Meetings in addition to formally receiving a response(s) to any recommendation(s) made by the Committee.

**What does this mean for businesses, people and places in South Yorkshire?**  
Closely monitoring the progress of previously agreed actions and recommendations will ensure that the principles of good and effective scrutiny are being observed; supporting the MCA to achieve its ambitions and goals in the most transparent, accountable, efficient and effective way, resulting in better outcomes for residents and businesses in South Yorkshire.

**Recommendations:**  
The Overview and Scrutiny Committee are asked to:  
1. Comment on the actions undertaken so far

2. Agree on any further appropriate actions that are within the TOR of the OSC if required
3. Close down actions on the OSC Action Register log as appropriate

### **Consideration by any other Board, Committee, Assurance or Advisory Panel**

Not applicable

## **1. Background**

- 1.1 The MCA Scrutiny Officer records all actions and recommendations made during each MCA OSC meeting on the OSC Action Register. Each action point or recommendation is assigned a reference number and a 'status' of 'open' or 'closed'.
- 1.2 The MCA Scrutiny Officer keeps the Action Register up to date with tasks/actions undertaken, this information forms the basis of the report attached in Appendix A.
- 1.3 The 'status' of an action point will remain open until the OSC are satisfied that all necessary actions have been undertaken and completed, at which point the action point will be closed on the Action Register.

## **2. Key Issues**

- 2.1 A summary of the Action Register is provided in Appendix A.

## **3. Financial and Procurement Implications and Advice**

- 3.1 There are no financial or procurement implications associated with this update.

## **4. Legal Implications and Advice**

- 4.1 There are no legal implications associated with this update.

## **5. Human Resources Implications and Advice**

- 5.1 There are no human resources implications associated with this paper.

## **6. Equality and Diversity Implications and Advice**

- 6.1 There are no equality and diversity implications associated with this paper.

## **7. Climate Change Implications and Advice**

- 7.1 Not applicable.

## **8. Information and Communication Technology Implications and Advice**

- 8.1 Not applicable.

## **9. Communications and Marketing Implications and Advice.**

- 9.1 Not applicable.

## **List of Appendices Included**

- A OSC Action Register Update – July 2021

## **Background Papers:**

N/A